

STATE CONTROLLER'S OFFICE
21st CENTURY PROJECT
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: January 10, 2007

21st Century Project Letter #07-001

TO: 21st Century Project Department Stakeholders

RE: **From the "Business Process Blueprint Phase" to the "Realization Phase"**

Good news! We have completed the Business Process Blueprint Phase of the 21st Century Project. Thanks to your active support and participation, we are on target and on schedule. The completion of the Blueprint Phase marks the start of the Realization Phase—during which time the business process "blueprint" will be used to guide the configuration of your new HRMS/Payroll system.

Successful completion of the Blueprint Phase required the support and involvement of over 200 participants representing more than 45 state departments and control agencies. The project team and stakeholders shared critical knowledge regarding business processes and new system capabilities. Blueprint activities provided the collaboration necessary to draw an accurate blueprint of your current and future business process needs. The project team spent the past several weeks completing the validation and documentation of over 50 specific business processes. Listed below are just a few of the exciting future developments unveiled during Blueprint Phase activities:

<i>Organizational Management</i>	Departments will be able to enter and view up-to-date information regarding their positions.
<i>Personnel Administration</i>	Workflow will be used to collect and route new hire information and create employee records in SAP.
<i>Benefits</i>	System will provide automated eligibility checks.
<i>Time Management</i>	Leave usage and balances will be current and available to employees and authorized personnel.
<i>Payroll</i>	There will be no limit to the number of deductions or payment types for employees.

Your positive support has effectively laid the groundwork to build a new HRMS/Payroll system that will improve the way we manage human resources in the State of California. The recently launched Realization Phase is a time for configuring the new system based on the business processes validated in our blueprint. This phase includes system design and development, conversion of data, system testing, workforce readiness assessment, deployment planning, and various other activities.

We will continue to keep you updated regarding project progress and encourage you to visit the project web site at www.21stcentury.ca.gov for project information and updates. Please let us know if you have any questions or comments by emailing 21stcentury@sco.ca.gov.

Sincerely,

Don Scheppmann, Chief, Business Operations
21st Century Project